

Position: Packer/Warehouse Associate

Salary: \$16.00/hr.

Status: Full-time, Non-exempt

Job Description: The Packer/Warehouse Associate is responsible for the packaging of a variety of manufactured products.

Responsibilities include (but are not limited to):

- Performing production duties such as manual lifting, packaging, taping, labeling and sorting
- Moving product and inventory
- Maintaining the work area and equipment in a clean and orderly condition and following prescribed safety regulations
- Weighing and counting items for distribution within the plant to ensure they conform to company standards
- Performing related duties as required by supervisor
- Breaking down cardboard for recycling
- Assisting shipping and receiving with unloading trucks and/or containers as needed
- Sweeping, dusting and mopping, and organizing the warehouse and work area to maintain orderliness at all times
- Performing other duties as requested

Physical demands:

- Must be able to frequently lift and carry up to 75 pounds; lifting may be in excess of 100 repetitions per shift
- Must be able to maintain a high level of repetition in other physical activities such as reaching, standing, walking, lifting, pushing, pulling, kneeling and crouching

Requirements:

- Must be 18 years of age or older
- Must have a high school diploma or equivalent
- Willingness to work overtime as needed
- Possess basic mathematical skills: addition, subtraction, multiplication and division
- Effectively communicate information and respond to questions from various levels within the organization
- Time Management

Preferred Experience:

- Forklift experience
- Basic computer skills